



Please complete the following information. If opting out of any city-sponsored benefits, please complete the 'Demographic Information,' select 'opt out' in each section, and sign and date the form. Dependent information is only required if participating in benefits.

Demographic Information										
Effective Date		Reason for completing this form:			New Hire		Open Enrollment		Qualifying Life Event	
					☐		☐		☐	
Last Name		First Name		Mid. Initial	Birth Date (mm/dd/yyyy)		Social Security #			
Mailing Address			Unit #	City			State	Zip Code		
Primary Phone Number			Male	Female	Nonbinary	Email Address				
			☐	☐	☐					
Medical Insurance Election Blue Cross Blue Shield of Illinois										
HMO - H15078		Base PPO - P14946		HCA - P14948		PPO Plus - P14940		Opt Out of Medical Coverage		
☐		☐		☐		☐		☐		
For HMO Plan Only										
PCP/IPA Name & PCP/IPA #		Are you an existing patient?		Yes	No	OB/GYN Name & OB/GYN # (if applicable)		Are you an existing patient?	Yes	No
				☐	☐				☐	☐
Dental Insurance Election Delta Dental of Illinois										
Opt Into Dental Coverage					Opt Out of Dental Coverage					
☐					☐					
Flexible Spending Account Wex Health										
Please consult with Wex Health or the IRS for the most up-to-date maximums for each category.										
	Amount Deducted Per Pay Period	Number of Pay Periods	Annual Election Amount	- Or -						
Medical Expenses (\$3,400 annual maximum for 2026)	\$	x	=	Opt Out ☐						
Dependent Care (\$7,500 annual maximum for 2026)	\$	x	=	Opt Out ☐						
Commuter Benefits (\$340 monthly maximum for 2026)	\$	x	=	Opt Out ☐						

Please complete the dependent information on the next page if applicable.

Signature: _____ Date: _____



Please note the grey sections are for the HMO plan only. An additional dependent page is available if needed.

Dependent Information													
Spouse/Partner (skip if not applicable)													
Last Name			First Name			Mid. Initial	Birth Date (mm/dd/yyyy)			Social Security #			
Mailing Address (if different)				Unit #		City			State		Zip Code		
Spouse ☐			Civil Union Partner ☐			Male ☐	Female ☐	Nonbinary ☐	Medical ☐	Dental ☐	Flex Spend ☐		
PCP/IPA Name & PCP/IPA #			Are they an existing patient?		Yes ☐	No ☐	OB/GYN Name & OB/GYN #			Are they an existing patient?		Yes ☐	No ☐
Child/Dependent													
Last Name			First Name			Mid. Initial	Birth Date (mm/dd/yyyy)			Social Security #			
Mailing Address (if different)				Unit #		City			State		Zip Code		
Are they a full time student?	Yes ☐	No ☐											
Biological Child ☐	Adopted Child ☐	Stepchild ☐	Legal Guardianship ☐	Male ☐	Female ☐	Nonbinary ☐	Medical ☐	Dental ☐	Flex Spend ☐				
PCP/IPA Name & PCP/IPA #			Are they an existing patient?		Yes ☐	No ☐	OB/GYN Name & OB/GYN #			Are they an existing patient?		Yes ☐	No ☐
Child/Dependent													
Last Name			First Name			Mid. Initial	Birth Date (mm/dd/yyyy)			Social Security #			
Mailing Address (if different)				Unit #		City			State		Zip Code		
Are they a full time student?	Yes ☐	No ☐											
Biological Child ☐	Adopted Child ☐	Stepchild ☐	Legal Guardianship ☐	Male ☐	Female ☐	Nonbinary ☐	Medical ☐	Dental ☐	Flex Spend ☐				
PCP/IPA Name & PCP/IPA #			Are they an existing patient?		Yes ☐	No ☐	OB/GYN Name & OB/GYN #			Are they an existing patient?		Yes ☐	No ☐
Child/Dependent													
Last Name			First Name			Mid. Initial	Birth Date (mm/dd/yyyy)			Social Security #			
Mailing Address (if different)				Unit #		City			State		Zip Code		
Are they a full time student?	Yes ☐	No ☐											
Biological Child ☐	Adopted Child ☐	Stepchild ☐	Legal Guardianship ☐	Male ☐	Female ☐	Nonbinary ☐	Medical ☐	Dental ☐	Flex Spend ☐				
PCP/IPA Name & PCP/IPA #			Are they an existing patient?		Yes ☐	No ☐	OB/GYN Name & OB/GYN #			Are they an existing patient?		Yes ☐	No ☐
Child/Dependent													
Last Name			First Name			Mid. Initial	Birth Date (mm/dd/yyyy)			Social Security #			
Mailing Address (if different)				Unit #		City			State		Zip Code		
Are they a full time student?	Yes ☐	No ☐											
Biological Child ☐	Adopted Child ☐	Stepchild ☐	Legal Guardianship ☐	Male ☐	Female ☐	Nonbinary ☐	Medical ☐	Dental ☐	Flex Spend ☐				
PCP/IPA Name & PCP/IPA #			Are they an existing patient?		Yes ☐	No ☐	OB/GYN Name & OB/GYN #			Are they an existing patient?		Yes ☐	No ☐